

**BOARD OF COUNTY COMMISSIONERS
LAKE COUNTY, FLORIDA**

REGULAR MEETING

MAY 3, 2005

COUNTY COMMISSIONERS

**Jennifer Hill, Chairman
Catherine C. Hanson, Vice Chairman
Robert A. Pool, District #2
Debbie Stivender, District #3
Welton G. Cadwell, District #5**

**Cindy Hall, Interim County Manager
Sanford A. Minkoff, County Attorney
James C. Watkins, Clerk to the Board**

DISCLAIMER

This booklet has been prepared for the convenience of the Board of County Commissioners in discussing matters before them. Every effort has been made to include all items to be discussed at this Board of County Commissioners meeting, however, Commissioners may add items, which are not a part of this Agenda, or items may be removed from consideration. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

As a part of any public and formal meeting, the Board of County Commissioners may, from time to time, schedule a workshop during which they will receive information from staff, have discussions with staff and among themselves, and then proceed to give staff direction on the subject matter being discussed unless otherwise shown on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which all public comment and formal action is taken.

The Board and staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Board action or workshop, please deliver your written comments to appropriate County staff or mail to the Board of County Commissioners, Post Office Box 7800, Tavares, FL 32778.

ITEMIZED AGENDA

May 3, 2005

9:00 A.M. Invocation

Pledge of Allegiance

I. AGENDA UPDATE

Discussion regarding proposed revisions to today's Agenda.

II. MINUTE APPROVAL

Tab 1 Approval of the following Minutes:

March 15, 2005	Regular Meeting
March 29, 2005	Special Meeting
April 11, 2005	Regular Meeting

III. CLERK OF COURT'S CONSENT AGENDA

Tab 2 Approval of Clerk of Courts' Consent Agenda (Items 1 through 5):

1. Contractor Bonds – New and Cancellations – Approval.
2. Request to acknowledge receipt of list of checks or warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall be incorporated into the Minutes as attached Exhibit A and filed in the Board Support Division of the Clerk's Office – Acknowledge receipt.
3. Monthly Distribution of Revenue Traffic/Criminal Cases, Month Ending 31 March 2005. Disbursements due to Board: \$164,555.89. Same period, last year: \$234,753.22 – Acknowledge receipt.

4. Received the following Ordinances from the Town of Lady Lake:

Ordinance 2005-01 – Voluntary annexation of property owned by Wanda Reed.

Ordinance 2005-02 – Amending Town of Lady Lake Ordinance Number 81-8-(83) – Small Scale Future Land Use Map Amendment – Wanda Reed.

Ordinance 2005-03 – Redesignating zoning classification – Wanda Reed.

Ordinance 2005-05 – Amending Town of Lady Lake Ordinance Number 81-8-(83) – Small Scale Future Land Use Map Amendment – Beyer's Funeral Home.

Ordinance 2005-06 – Redesignating zoning classification – Beyer's Funeral Home.

Ordinance Number 2005-07 – Sixth Amendment to the Amended Development Order for the Tri-County Villages Development of Regional Impact.

Ordinance 2005-08 – Amending Ordinance Number 2003-14 and Exhibit "A" relating to the provision of fire rescue services, facilities, and programs within that portion of Lady Lake located within The Villages, and as further described – Acknowledge receipt.

5. Received from Southwest Florida Water Management District the Comprehensive Annual Financial Report (CAFR) for Fiscal Year ended September 30, 2004. The CAFR has been posted to the District's website at www.watermatters.org under *Business & Finance* – Acknowledge receipt.

RECOMMENDATION: Approval

IV. **COUNTY MANAGER'S CONSENT AGENDA** (Tabs 3 through 18)

A. **Budget**

Tab 3

1. Budget transfer – Pollution Recovery Fund, Department of Environmental Services, Water Resource Management Division, is requested. Transfer \$25,000.00 from Machinery & Equipment to Contractual Services. The funds for the Household Heating Oil Recovery service program were not budgeted in the correct line item originally, and the funds need to be transferred.

RECOMMENDATION: Approval

2. Budget transfer – Resort/Development Tax Fund, Department of Economic Development/Tourism, is requested. Transfer \$25,000.00 from Promotional Activities to Hospitality Expenses. On April 5, 2005, the Board of County Commissioners approved a policy, which provides for expenditures for entertainment. This line item is being established in order to maintain a control of such expenses. Funds available in existing Promotional Activities line item.

RECOMMENDATION: Approval

3. Budget transfer – Landfill Enterprise Fund, Department of Environmental Services, Solid Waste Disposal Operations Division, is requested. Transfer \$198,394.00 from Professional Services (\$55,000.00); Rentals and Leases (\$91,000.00); and Reserve for Operations (\$52,394.00) to Machinery and Equipment. The lease of a roll-off truck was scheduled for Fiscal Year 2004 and Fiscal Year 2005. A bid in September 2004 resulted in no responses from vendors. It has been determined that there is a significant cost savings by purchasing these trucks through a piggyback contract with the City of Tallahassee at \$99,197.00 for each truck. The existing roll-off trucks being used by the department have exceeded their useful life and repair costs have been prohibitive. Funds available in Professional Services due to the negotiated contract price for outside laboratory is lower than anticipated. Funds are available in Rentals and Leases due to the trucks not being leased. Remainder of funds available in Reserve for Operations.

RECOMMENDATION: Approval

B. Economic Development and Tourism

Tab 4 Approval and signature of Proclamation designating May 9 through May 16, 2005 as National Tourism Week.

RECOMMENDATION: Approval

C. Employee Services

Tab 5 Approval of an offer to settle Diane Palozzolo's claim for property damage in the amount of \$79.90, subject to the County Attorney's review and approval.

RECOMMENDATION: Approval

D. Growth Management

Tab 6 Approval to purchase wireless field inspection solution (Mobile Hwy) as an add-on to the CDPLUS (Perconti) system; and approval of transfer of funds from Building Services reserve account and associated budget transfer request in the amount of \$102,250.00.

RECOMMENDATION: Approval

E. Procurement Services

Tab 7 Approval to award the contract for On Call Electrical and Mechanical Engineering Services to Brian Cumming & Associates in accordance with RFQ Number 05-045 and 05-046.

RECOMMENDATION: Approval

Tab 8 Approval to award the contract for Public Safety Automated Staffing Software to Principal Decisions Systems International in accordance with RFP Number 05-060 in the amount of \$46,320.00.

RECOMMENDATION: Approval

F. Public Safety

Tab 9 Approval of Resolution to accept the National Incident Management System (NIMS).

RECOMMENDATION: Approval

Tab 10 Approval of the final Lake County Continuity of Operations Plan (COOP) by the Lake County Board of County Commissioners.

RECOMMENDATION: Approval

G. Public Works

Tab 11 Approval and authorization to accept the final plat for Plantation at Leesburg, Tract G, Phase I, Mulberry Village and all areas dedicated to the public as shown on the Plantation at Leesburg, Tract G, Phase I, Mulberry Village plat. Plantation at Leesburg, Tract G, Phase I, Mulberry Village consists of 73 lots – Commission District 3.

RECOMMENDATION: Approval

Tab 12 Approval and authorization to accept two final plats for the Plantation at Leesburg, Tract G, Phase II, Arbordale Village and Ashland Village and all areas dedicated to the public as shown on the Plantation at Leesburg, Tract G, Phase II, Arbordale Village and Ashland Village final plats; accept a Letter of Credit in the amount of \$1,315,000.00; and execute a Developer's Agreement for Construction of Improvements between Lake County and the Plantation at Leesburg, LP. The Plantation at Leesburg, Tract G, Phase II, Arbordale Village consists of 45 lots and the Plantation at Leesburg, Tract G, Phase II, Ashland Village consists of 180 lots – Commission District 3.

RECOMMENDATION: Approval

Tab 13 Approval and authorization to accept the final plat for Harbor Hills Phase 4 and all areas dedicated to the public as shown on the Harbor Hills Phase 4 plat. Harbor Hills Phase 4 consists of nine lots – Commission District 5.

RECOMMENDATION: Approval

Tab 14 Approval and authorization to accept the final plat for Panoramic View Estates and all areas dedicated to the public as shown on the Panoramic View Estates plat. Panoramic View Estates consists of four lots – Commission District 2.

RECOMMENDATION: Approval

Tab 15 Approval and authorization to accept the final plat for Addison Place and all areas dedicated to the public as shown on the Addison Place final plat; accept a Cashier's Check in the amount of \$4,125.00; and execute a Developer's Agreement for Construction of Improvements between Lake County and Showcase Homes, Inc. Addison Place consists of 57 lots – Commission District 4.

RECOMMENDATION: Approval

Tab 16 Approval and authorization to release a Letter of Credit for Construction of Improvements in the total amount of \$1,650,000.00 that was posted for Sorrento Hills Phase 3. Sorrento Hills Phase 3 contains 160 lots - Commission District 4.

RECOMMENDATION: Approval

Tab 17 Approval and signature on the Agreement between the Lake County Board of County Commissioners and BP Products North America, Inc. for intersection improvements associated with Grand Highway at the intersection of U.S. 27 in Clermont.

RECOMMENDATION: Approval

Tab 18 Approval, adoption and execution of the Resolution facilitating the Supplemental Local Agency Program Agreement for the SR-19 Landscaping Project; execution of the Supplemental Local Agency Program Agreement with the Florida Department of Transportation for the SR-19 Landscaping Project (FDOT FPN 410761-1-58-01); authorization to award the SR-19 Landscaping & Irrigation LAP Project Number 2004-14 to Commercial Landscape & Irrigation, Inc. in the amount of \$210,000.00; and approval to encumber and expend \$210,000.00 from the General Fund. The funds will be reimbursed to the General Fund from LAP revenue after the project is completed. Commission District 3.

RECOMMENDATION: Approval

V. PERSONAL APPEARANCES/PRESENTATION/PUBLIC HEARING

A. PERSONAL APPEARANCES – 9:00 A.M. or as Soon Thereafter

1. EMPLOYEE AWARDS

Presentation of Award to Employees with Five Years of Service

Elizabeth A. Eginton, Community Development Block Grant Director,
Community Services/Community Development Block Grant

Jacqueline R. Droz, Senior CAD Technician, Public Works/Engineering
Survey/Design

Leslie H. Grayson, Librarian II, Community Services/Library
Services/Library Services

Christina M. Hannon, Risk & Benefits Manager Director, Employee
Services/Risk & Benefits Management

Jennifer E. Lobato, Public Hearing Coordinator, Growth
Management/Code Enforcement

Robert J. Maxwell, Library Assistant, Community Services/Library
Services/East Lake Library

Presentation of Award to Employees with Fifteen Years of Service

Jonathan F. Iannone, Support Services Supervisor, Public Safety/Fire and
Rescue

James A. Story, Equipment Operator III, Public Works/Road
Operations/Maintenance Area II

Presentation of Award to Employee with Twenty Years of Service

Dennis L. Warren, Roads Superintendent, Public Works/Road Operations

Presentation of Work Group Recognition Award

Cooper Memorial Library Staff:

Caryl Harris

Katia Barber

Esther Catino

Edd Cruz

Wayne Gudzinskas

Lynda Hogans

Laterria Jones

Mee Lee

Izabela Popovska

Dennis Smolarek

Kristen Wiley

Presentation of Award for Employee of the Quarter

Christopher Goldsmith, Equipment Operator III, Public Works/Road Operations/Maintenance Area II

Presentation of Award for Supervisor of the Quarter

Caryl Harris, Interim Branch Manager, Cooper Memorial Library, Community Services/Library Services

B. PRESENTATIONS – 9:00 A.M. or as Soon Thereafter

1. PRESENTATIONS

PRESENTATION: Recognition to Jim Stivender, Jr., Public Works Director and Noble Olasimbo, Engineering Division, Public Works for their Assistance with the Lake-Sumter MPO

Tab 19 **PRESENTATION:** Approval, Execution and Presentation of Proclamation Honoring the Eustis High School Boys Basketball Team

Tab 20 **PRESENTATION:** Approval, Execution and Presentation of Proclamation Honoring the Tavares High School Girls Basketball Team

Tab 21 **PRESENTATION:** Presentation of Progress Report on the Development of the New Governmental Channel by Jim Perry, City of Leesburg

CITIZEN QUESTION AND COMMENT PERIOD

At this point in the meeting, the Board of County Commissioners will hear questions, comments and concerns from the citizens of Lake County. Action will not be taken by the Board at this meeting but questions may be answered by staff or issues may be referred for appropriate staff action. If further action is necessary, the item may be placed on the agenda for further review and consideration. NOTE: Zoning or code enforcement matters which may be coming before the Board at a later date should not be discussed until such time as they come before the Board in a public hearing.

VI. COUNTY MANAGER'S DEPARTMENTAL BUSINESS (Tab 22 through 23)

A. Community Services

Tab 22 Approval to extend LifeStream Behavioral Center, Inc. d/b/a Lake County Transit current contract through June 30, 2005.

RECOMMENDATION: Approval

Tab 23 Approval to award the contract for Transportation Operator for the Lake County Transportation Disadvantaged Program to MV Public Transportation, Inc. (MV) in accordance with RFP 05-011 for an estimated annual cost of \$3,473,280.00.

RECOMMENDATION: Approval

VII. OTHER BUSINESS

VIII. REPORTS

A. County Attorney (Tab 24 through 26)

Tab 24 Approval of renewal agreements with Potter, Clement, Lowry & Duncan and Taylor Appraisal Company to provide special master services for the Lake County Value Adjustment Board.

Tab 25 Approval and authorization to offer appraisal price to purchase property located at 43945 Jessie Avenue, Deland (Lake Mack area) from Lawrence and Shelley Boiardi. If offer is accepted, approval of purchase agreement and authorization for Chairman to execute all closing documents.

Tab 26 Approval of the Resolution authorization the donation of the property to Homes in Partnership, Inc., and approval and execution of Developer's Agreement and Deed transferring property to Homes in Partnership located at 38610 Line Street in Umatilla.

RECOMMENDATION: Approval

B. County Manager

C. Commissioner Hill – Chairman and District #1 (Tab 27)

Tab 27 Approval and execution of Proclamation designating May as Law Enforcement Month.

D. Commissioner Pool – District #2

E. Commissioner Stivender – District #3 (Tab 28 through 29)

Tab 28 Approval and execution of Proclamation proclaiming May 5, 2005 as National Day of Prayer in Lake County.

Tab 29 Approval and execution of Proclamation honoring the Lake County employees who participated in the Central Florida Dragon Boat Festival and Races.

F. Commissioner Hanson – District #4

G. Commissioner Cadwell – District #5

The County Commission reserves the right to move any Agenda item to an earlier time during the day as its schedule permits, except in the case of items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the County Commission with respect to any matter considered at this Commission meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needing assistance to participate in any of these proceeding should contact the Department of Facilities Development and Management at (352) 343-9760, 48 hours in advance of the scheduled meeting.

TENTATIVE AGENDA

MAY 10, 2005

9:00 A.M. Regular Meeting/Tentative

9:00 A.M. PUBLIC HEARING: Presentation of Proclamation Honoring the Leesburg High School Boys
or as Soon Basketball Team
Thereafter

9:00 A.M. PRESENTATION: Boundless Playgrounds by the Parks and Recreation Division
or as Soon
Thereafter

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TENTATIVE AGENDA

MAY 17, 2005

9:00 A.M. Regular Meeting

9:00 A.M. PUBLIC HEARING: Substantial Amendment to the Federal Fiscal Year 2004-2008
or as Soon Community Development Block Grant Consolidated Plan
Thereafter

9:00 A.M. PUBLIC HEARING: Ordinance creating the Lake County Solid Waste Advisory Committee
or as Soon
Thereafter

9:00 A.M. PUBLIC HEARING: Special Assessment 100 – Hilltop Sorrento Subdivision
or as Soon
Thereafter

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TENTATIVE AGENDA

MAY 20, 2005

9:00 A.M. Board Retreat – Trout Lake Nature Center, Eustis, FL

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TENTATIVE AGENDA

MAY 24, 2005

9:00 A.M. Regular Meeting (Zoning and Road Vacations)

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TENTATIVE AGENDA

JUNE 7, 2005

9:00 A.M. Regular Meeting